

**PORT OF GRAYS HARBOR  
COMMISSION MEETING AGENDA  
November 12, 2019**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

**PLEDGE OF ALLEGIANCE**

**MINUTES:**

1. Requesting Approval of Minutes of October 08, 2019 Regular Commission Meeting as recorded in the Minutes Book No. 21 on pages 70 through 78 inclusive.

**VOUCHERS:**

1. Requesting Approval of Payroll Vouchers issued October 18, 2019 and November 5, 2019, ACH/Wire Transfers No. 99901264 through and including No. 99901283, and General Disbursement Vouchers No. 100980 through and including No. 101311 for payment in the amount of \$4,623,631.29.

**WORKSHOP:**

1. **Recreation Plan: Review of Goals & Financial Strategy for Implementation**
  - a) Presentation by Shelli Hopsecger, Consultant with CCAI

**REPORTS:**

1. **Marina Dredging Update**
  - a) Presentation by Randy Lewis, Director of Environmental & Engineering Services
2. **Westport Marina Summer Activity Report**
  - a) PowerPoint Presentation by Molly Bold, Westport Marina Manager
3. **Public Information Report**
  - a) Presentation by Kayla Dunlap, Public Affairs Manager
4. **Vessel Activity**
  - a) Presentation by Leonard Barnes, Deputy Executive Director

## **VISITORS/PUBLIC COMMENTS:**

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address and subjects for comment.

## **ACTION ITEMS:**

- 1. Amend Lease No. 605, Ferrellgas**
  - a) Presentation by Leonard Barnes, Deputy Executive Director
  - b) Commission Action
  
- 2. Approval of Change Order No. 1, Contract 2004, Westport Marina Maintenance Dredging Project Phase 2**
  - a) Presentation by Randy Lewis, Director of Environmental & Engineering Services
  - b) Commission Action
  
- 3. Amend Westport Marina Tariff**
  - a) Presentation by Molly Bold, Westport Business Manager
  - b) Commission Action
  
- 4. Approval of Change Order No. 5, Contract 1967, Bowerman Field Airport Drainage Improvements**
  - a) Presentation by Mike Johnson, Contract & Project Manager
  - b) Commission Action
  
- 5. Authorization for Executive Director to Award Contract No. 2020, Warehouse H Electrical Upgrades**
  - a) Presentation by Mike Johnson, Contract & Project Manager
  - b) Commission Action

## **PUBLIC HEARING - 2020 PILOTAGE TARIFF**

- 1. RECESS** Regular Commission Meeting for Public Hearing on the 2020 Pilotage Tariff
  - A. Presentation of 2020 Pilotage Tariff by Mike Folkers, Director of Finance & Administration
  - B. PUBLIC HEARING/COMMENTS
  
- 2. ADJOURN** Public Hearing and Reconvene Regular Commission Meeting

## **PUBLIC HEARING - 2020 BUDGET**

1. **RECESS** Regular Commission Meeting for Public Hearing on the 2020 Budget
  - A. Presentation of 2020 Budget by Mike Folkers, Director of Finance & Administration
  - B. PUBLIC HEARING/COMMENTS
2. **ADJOURN** Public Hearing and Reconvene Regular Commission Meeting

## **RESOLUTIONS:**

1. **2020 PORT BUDGET**
  - a) **Adoption of 2019 Property Tax Levy for Collection in 2020**
    - 1) Presentation by Mike Folkers, Director of Finance & Admin.
    - 2) Resolution No. 2987
    - 3) Commission Action
  - b) **Request for Adoption of 2020 Budget**
    - 1) Presentation by Mike Folkers, Director of Finance & Admin.
    - 2) Resolution No. 2988
    - 3) Commission Action
2. **Amendment of Grays Harbor Pilotage District Tariff**
  - a) Presentation by Mike Folkers, Director of Finance & Admin.
  - b) Resolution No. 2989
  - c) Commission Action
3. **Acceptance of Contract No. 1967, Drainage Improvements at Bowerman Field Airport**
  - a) Presentation by Mike Johnson, Contract & Project Manager
  - b) Resolution No. 2991
  - c) Commission Action
4. **Change Time of the December 2019 Regular Commission Meeting**
  - a) Presentation by Art Blauvelt, Legal Counsel
  - b) Resolution No. 2993
  - c) Commission Action

## **VISITORS/PUBLIC COMMENTS:**

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address and subjects for comment.

## **NEW BUSINESS**

**RECESS** the Regular Commission Meeting

### **EXECUTIVE SESSION: \***

**Purpose:** To consider the acquisition, sale or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation or potential litigation.

\*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

<b>SUGGESTED DATE FOR THE NEXT REGULAR MEETING:</b>
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<b>Dec. 10, 2019 Noon</b>
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The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520.