

**PORT OF GRAYS HARBOR  
COMMISSION MEETING AGENDA  
December 10, 2019**

**RECESS** the Regular Commission Meeting

**EXECUTIVE SESSION:\***

**Purpose:** To consider the acquisition, sale or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation or potential litigation.

\*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

The Port Commission will begin the Commission Meeting at 2:00 pm. Items to be discussed with action taken where required are as follows:

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE** Administered by Notary Public Art Blauvelt to Port of Grays Harbor Commissioner-Appointee Tom Quigg and Phil Papac.

**MINUTES:**

1. Requesting Approval of Minutes of November 12, 2019 Regular Commission Meeting as recorded in the Minutes Book No. 21 on pages 79 through 90 inclusive.

**VOUCHERS:**

1. Requesting Approval of Payroll Vouchers issued November 20, 2019 and December 5, 2019, ACH/Wire Transfers No. 99901284 through and including No. 99901298, and General Disbursement Vouchers No. 101312 through and including No. 101512 for payment in the amount of \$3,050,181.93.

**REPORTS:**

1. **Satsop Business Park Water & Sewer Rates**
  - a) Presentation by Alissa Shay, Manager of Business Development
2. **Derelict Vessel: Morning Tide**
  - a) Presentation by Molly Bold, Westport Business Manager
3. **2018 Audit Results**
  - a) Presentation by Mike Folkers, Director of Finance & Admin.

- 4. West Park Lane Resurfacing Completion Report**
  - a) Introduction by Mike Johnson, Contract & Project Manager
  - b) Presentation by Nathan Hoover, Project Coordinator
- 5. Public Information Report**
  - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 6. Vessel Activity**
  - a) Presentation by Leonard Barnes, Deputy Executive Director

**VISITORS/PUBLIC COMMENTS:**

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address and subjects for comment.

**ACTION ITEMS:**

- 1. Authorization to Award Contract No. 2012 Terminal Maintenance Dredging**
  - a) Presentation by Mike Johnson, Contract and Project Manager
  - b) Commission Action
- 2. Authorization to Enter into Rental Agreement 1167, REG Grays Harbor, LLC**
  - a) Presentation by Leonard Barnes, Deputy Executive Director
  - b) Commission Action
- 3. Authorization to Enter into Lease No. 1168, REG Grays Harbor, LLC**
  - a) Presentation by Leonard Barnes, Deputy Executive Director
  - b) Commission Action

**RESOLUTIONS:**

- 1. Annual Port Policy Updates**
  - a) Amendment to Salary and Benefit Resolution**

Presentation by Mike Folkers, Director of Finance & Admin.  
Resolution No. 2996  
Commission Action
  - b) Annual Authorization to Sell Port Surplus Personal Property**

Presentation by Mike Folkers, Director of Finance & Admin.  
Resolution No. 2997  
Commission Action

**2. Acceptance of Contract No. 1967, Drainage Improvements at Bowerman Field Airport**

- a) Presentation by Mike Johnson, Contract & Project Manager
- b) Resolution No. 2990
- c) Commission Action

**3. Acceptance of Contract No. 1991, Yearout Drive Paving**

- a) Presentation by Mike Johnson, Contract & Project Manager
- b) Resolution No. 2991
- c) Commission Action

**VISITORS/PUBLIC COMMENTS:**

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address and subjects for comment.

**NEW BUSINESS**

**SUGGESTED DATE FOR THE NEXT REGULAR MEETING:**

**January 14, 2020  
9:00 A.M.**

The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520