

**PORT OF GRAYS HARBOR
COMMISSION MEETING AGENDA
February 11, 2020**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

PLEDGE OF ALLEGIANCE

MINUTES:

1. Requesting Approval of Minutes of January 14, 2020 Regular Commission Meeting as recorded in the Minutes Book No. 21 on pages 99 through 107 inclusive.

VOUCHERS:

1. Requesting Approval of Payroll Vouchers issued January 17, 2020 and February 5, 2020, ACH/Wire Transfers No. 99901311 through and including No. 99901323, and General Disbursement Vouchers No. 101705 through and including No. 101919 for payment in the amount of \$3,172,503.62.

REPORTS:

- 1. Westport Demand Study Update**
 - a) Introduction by Molly Bold, Westport Business Manager
 - b) Presentation by Paul Sorensen, BST Associates
- 2. Public Information Report**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 3. Vessel Activity**
 - a) Presentation by Leonard Barnes, Deputy Executive Director

VISITORS/PUBLIC COMMENTS:

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address and subjects for comment.

ACTION ITEMS:

- 1. Approval of Lease 2020-L519 Heritage Farms Cooperative at Satsop Business Park**
 - a) Presentation by Alissa Shay, Business Development Manager
 - b) Commission Action

2. Ratification of Actions Taken by the Executive Director Concerning Emergency Declaration for Pontoon Site Waterline Repair

- a) Introduction by Mike Johnson, Contract & Project Manager
- b) Presentation by Art Blauvelt, Legal Counsel
- c) Commission Action

RESOLUTIONS:

1. Authorization to Accept Completed Contract No. 1992, Marina Boat Launch Upland Improvements-Construction

- a) Presentation by Mike Johnson, Contract and Project Manager
- b) Resolution 2995
- c) Commission Action

VISITORS/PUBLIC COMMENTS:

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address and subjects for comment.

WORKSHOP:

1. PGH Year End Financial Review

- a) Presentation by Mike Folkers, Director of Finance & Administration

NEW BUSINESS

RECESS Regular Meeting for Meeting of Industrial Development Corporation for Approval of January Annual Meeting Minutes:

OPEN IDC Meeting

CLOSE IDC Meeting

RECONVENE Regular Meeting

RECESS the Regular Commission Meeting

EXECUTIVE SESSION:*

Purpose: To consider the acquisition, sale or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation or potential litigation.

***Note:** Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

SUGGESTED DATE FOR THE NEXT REGULAR MEETING:

**March 10, 2020
9:00 A.M.**

The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520