

**PORT OF GRAYS HARBOR
COMMISSION MEETING AGENDA
April 14, 2020**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

PLEDGE OF ALLEGIANCE

MINUTES:

1. Requesting Approval of Minutes of March 10, 2020 Regular Commission Meeting as recorded in the Minutes Book No. 21 on pages 119 through 126 inclusive.

VOUCHERS:

1. Requesting Approval of Payroll Vouchers issued March 20, 2020 and April 3, 2020, ACH/Wire Transfers No. 99901337 through and including No. 99901355, and General Disbursement Vouchers No. 102128 through and including No. 102428 in the amount of \$3,678,061.05.

REPORTS:

- 1. USACE Seattle District Project Update**
 - a) Introduction by Gary Nelson, Executive Director
 - b) Presentation by Elizabeth Chien, Coastal Navigation Manager; John Hicks, Chief of Navigation Branch and David Michelson, Coastal Engineer
- 2. Briefing on the 25th Annual Grays Harbor Shorebird Festival**
 - a) Presentation by Shannon Anderson
- 3. School Tour Program**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 4. Legislative Update**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 5. Public Information Report**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 6. Vessel Activity**
 - a) Presentation by Leonard Barnes, Deputy Executive Director

ACTION ITEMS:

- 1. EMERGENCY DECLARATION IN RESPONSE TO THE OUTBREAK OF COVID-19**
 - a) Presentation by Mike Folkers, Director of Finance and Administration
 - b) Commission Action

- 2. Amendment and Assignment of Lease No. 1128 to R.L. Johnson Trucking LLC**
 - a) Presentation by Leonard Barnes, Deputy Executive Director
 - b) Commission Action

- 3. Approval of Rental Agreement No. 1169 to PetroCard, Inc.**
 - a) Presentation by Leonard Barnes, Deputy Executive Director
 - b) Commission Action

- 4. Amendment of Lease No. 1093, Federal Express Corporation**
 - a) Presentation by Leonard Barnes, Deputy Executive Director
 - b) Commission Action

- 5. Authorization to Approve Change Order #1 for Contract No. 2028 Satsop Lift Station and Manhole Repairs**
 - a) Presentation by Art Blauvelt, Legal Counsel
 - b) Commission Action

- 6. Authorization to Approve Change Order #2 for Contract No. 2028 Satsop Lift Station and Manhole Repairs**
 - a) Presentation by Mike Johnson, Contract and Project Manager
 - b) Commission Action

- 7. Authorization to Call for Bids on Contract No. 2041 – Cargo Yard Paving Project 2020**
 - a) Presentation by Randy Lewis, Director of Environmental & Engineering Services
 - b) Commission Action

RESOLUTIONS:

- 1. Authorization to Award Contract No. 2035, Pilot Boat Repairs 2020**
 - a) Presentation by Mike Johnson, Contract and Project Manager
 - b) Resolution No. 3000
 - c) Commission Action

2. Authorization to Accept Completed Contract No. 2032, Warehouse A Roof Replacement

- a) Presentation by Mike Johnson, Contract and Project Manager
- b) Resolution No. 3001
- c) Commission Action

NEW BUSINESS

RECESS the Regular Commission Meeting

EXECUTIVE SESSION:*

Purpose: To consider the acquisition, sale or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation or potential litigation.

*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

SUGGESTED DATE FOR THE NEXT REGULAR MEETING:

**May 12, 2020
9:00 A.M.**

The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520