

**PORT OF GRAYS HARBOR
COMMISSION MEETING AGENDA
December 8, 2020**

The Port Commission will begin the Commission Meeting at 9:00 a.m. Items to be discussed with action taken where required are as follows:

PLEDGE OF ALLEGIANCE

MINUTES:

1. Requesting Approval of Minutes of November 10, 2020 Regular Commission Meeting as recorded in the Minutes Book No. 21 on pages 208 through 217 inclusive.

VOUCHERS:

1. Requesting Approval of Payroll Vouchers issued November 20, 2020 and December 4, 2020, ACH/Wire Transfers No. 99901462 through and including No. 99901475, and General Disbursement Vouchers No. 103828 through and including No. 104016 for payment in the amount of \$3,536,691.96.

REPORTS:

- 1. 2020 Friends Landing Report**
 - a) Presentation by Alissa Shay, Manager of Business Development
- 2. Westport Marina Dredging and Breakwater A Repair Project Updates**
 - a) Presentation by Randy Lewis, Director of Environmental and Engineering Services
- 3. 2019 Audit Results**
 - a) Presentation by Mike Folkers, Director of Finance & Admin.
- 4. Proposed 2021 Legislative Agenda**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 5. 2021 Communication Plan**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager
- 6. Public Information**
 - a) Presentation by Kayla Dunlap, Public Affairs Manager

7. Vessel Activity

- a) Presentation by Leonard Barnes, Deputy Executive Director

VISITORS/PUBLIC COMMENTS:

Any member of the public in attendance will be allowed a total of five minutes to address the Commission and comment on any agenda item or any other matter. Each speaker should state their name, address and subjects for comment.

ACTION ITEMS:

- 1. Authorization to Award Contract No. 1966 Terminals 3 and 4 Fender System Repairs**
 - a) Presentation by Mike Johnson, Contract and Project Manager
 - b) Commission Action
- 2. Authorization to Proceed with Lease 2020-L542, Great Northwest Federal Credit Union**
 - a) Presentation by Alissa Shay, Manager of Business Development
 - b) Commission Action
- 3. Authorization to Proceed with Rental Agreement No. 1173, Round Up Square, Inc.**
 - a) Presentation by Molly Bold, Westport Business Manager
 - b) Commission Action
- 4. Approval of Scope of Work and Performance Measures for Grant Contract between the Port of Grays Harbor and CERB for the East Terminal 4 Cargo Yard Expansion Plan**
 - a) Presentation by Randy Lewis, Director of Environmental and Engineering Services
 - b) Commission Action

RESOLUTIONS:

- 1. Authorization to Award Contract No. 2053 Marina Piling Repair 2020**
 - a) Presentation by Mike Johnson, Contract and Project Manager
 - b) Resolution No. 3017
 - c) Commission Action
- 2. Amendment to Salary and Benefit Resolution**
 - a) Presentation by Mike Folkers, Director of Finance & Admin.
 - b) Resolution No. 3018
 - c) Commission Action

3. Annual Authorization to Sell Port Surplus Personal Property

- a) Presentation by Mike Folkers, Director of Finance & Admin.
- b) Resolution No. 3019
- c) Commission Action

VISITORS/PUBLIC COMMENTS:

As outlined previously, visitors are offered the opportunity for comment. Each speaker should state their name, address and subjects for comment.

NEW BUSINESS

RECESS the Regular Commission Meeting

EXECUTIVE SESSION:*

Purpose: To consider the acquisition, sale or lease of real estate, and to discuss with the Port's legal counsel matters relating to agency enforcement actions, litigation or potential litigation.

*Note: Actual topics to be discussed will be announced at the meeting. No action will be taken during Executive Session.

SUGGESTED DATE FOR THE NEXT REGULAR MEETING:

**January 12, 2021
9:00 A.M.**

The Port's board meetings are open to the public. For more information, and for Americans with Disabilities Act (ADA) requests for reasonable accommodation, please phone (360) 533-9528 or write to P.O. Box 660, Aberdeen, WA 98520.