



# Port of Grays Harbor

## Vacancy Appointment Procedures & Schedules 2018

### Port of Grays Harbor is seeking Applications for Vacant Port Commission Seat, District 1:

The Port of Grays Harbor Commission is seeking applications for candidates to fill the District 1 Port Commission seat that will be vacant effective July 31, 2018. Eligible applicants must be a registered voter in Grays Harbor County District 1, the eastern area of the county. Applications will be accepted from May 15 – June 5, 2018, and are available at [portofgraysharbor.com](http://portofgraysharbor.com), 111 S Wooding Street, Aberdeen, WA 98520 or 150 Technology Way, Suite 100, Elma, WA 98541.

**To Qualify:** You must be a registered voter in Grays Harbor County District 1, complete a District 1 Commission Appointment Application and submit the application, proof of residency from the Grays Harbor County Auditor’s Office and proof of voter registration by no later than 5 p.m. on June 5, 2018.

**Deadline:** Applications, proof of residency and proof of voter registration are due by no later than **5 p.m. on Tuesday, June 5, 2018**, via email to [district1commission@portgrays.org](mailto:district1commission@portgrays.org) or delivery to one of the following locations:

Port of Grays Harbor 111 S. Wooding Street Aberdeen, WA 98520	Satsop Business Park 150 Technology Way, Suite 100 Elma, WA 98541
---	---

**Appointment Process:** The Port Commission will hold a special meeting at 9 a.m. on June 7, 2018, at its Commission Chambers located at 111 S. Wooding Street, Aberdeen, WA 98520. This meeting will include an executive session at the beginning of the meeting to review District 1 candidate qualifications and then resume the Special Meeting to select individuals for interviews to be conducted on June 14, 2018, at 5:30 p.m. At the June 14th Special Meeting, the candidates will be interviewed individually in public, after which the Port Commission will adjourn into executive session – no decisions will be made.

On June 19, 2018, at 9 a.m. another special meeting will be held at which the Port Commissioners will discuss the merits of the candidates in public session and vote on the candidate to be appointed to the District 1 position. The appointment lasts until the next Port election at which time anyone seeking to run for the position will have to stand for election in 2019 for the next 6-year term.

### Port Commissioner District 1 Appointment Schedule:

Date	Description
May 15 – June 5, 2018	Application period
May 24, 2018	5:30 p.m. <b>Optional tour</b> of Port facilities for interested applicants, Port of Grays Harbor Main Office, 111 S. Wooding, Aberdeen, WA 98520.
June 5, 2018	<b>Applications due by 5 p.m.</b> via email <a href="mailto:district1commission@portgrays.org">district1commission@portgrays.org</a> or delivery to 111 S. Wooding, Aberdeen, WA 98520 or 150 Technology Way, Suite 100, Elma, WA 98541.
June 7, 2018	The Port Commission will hold a <b>Special Meeting at 9 a.m.</b> , to include an executive session at the beginning of the meeting to review District 1 candidate qualifications and then resume the special meetings to select the individuals to be interviewed at the June 14, 2018 Special Meeting.
June 7, 2018	Port Commission Vice President notifies selected candidates of their interview time. <i>Candidates will be individually interviewed and not be allowed to observe the other candidate interviews.</i>
June 14, 2018	<b>Special Port Commission Meeting at 5:30 p.m.</b> to interview the candidates for the District 1 appointment, followed by an executive session where no decisions will be made.
June 19, 2018	After the Port Commissioners discuss the merits of each of the candidates at the <b>9 a.m. Special Commission Meeting</b> , the Port Commission will vote on the appointment of the District 1 position. This position will be valid until the Grays Harbor County auditor confirms the results of the November 2019 election.
August 1, 2018	Appointment begins.
November 2019	Appointment concludes.

